unibz Freie Universität Bozen
Libera Università di Bolzano
Università Liedia de Bulsan

To the coordinator of the PhD programme in .....

Prof. .....

To the supervisor, Prof./Dr. .....

To Study and Tuition

p.c. Personnel Office Academic Staff

The undersigned .....born in.....
.....(.....) on..... enrolled in the .....
year of the PhD programme in .....,
..... cycle

REQUESTS

that compulsory attendance is suspended from ..... to ..... because of:

□ parental leave: forecast date of birth .....
flexibility option ❒ yes ❒ no
□ serious, documented illness
□ special family situations
□ enrolment in TFA (active apprenticeship) courses
□ other reasons

The undersigned attaches the following documentation:

○ medical certificate (if suspension is required for medical reasons);
○ medical certificate (for maternity leave);
○ other:.....

....

(place and date) *(signature)*

N.B.: The PhD student must inform Study and Tuition when she/he takes up his/her studies again. The PhD student on maternity leave must send a copy of her medical certificate to Study and Tuition and to the Personnel Office Academic Staff.